

**PRESBYTERY OF THE INLAND NORTHWEST**  
**STATED MEETING**  
**May 28, 2009**

The May Stated Meeting of the Presbytery of the Inland Northwest was held on Thursday, May 28, 2009 at First Presbyterian Church, Clarkston, Washington. Moderator Elder Richard Welch opened the meeting with prayer at 10:00 a.m.

A quorum was present as shown by the following roll:

Roll

Ministers Present: 45

William Ailes	Norman Fowler	Neil Munro
Paul Anderson	Craig Goodwin	John Noah
Richard Avery	Daniel Grether	Kenneth Onstot
Frank Beattie	Cathy Harrison	Eric Peterson
Gary Bowker	J Weaver Hess	Paul Rodkey
Ted Broadway	LuAnn Howard	Scott Starbuck
Josh Bruns	Scott Kinder-Pyle	Gail Stearns
Brad Buff	Sheryl Kinder-Pyle	Janeen Steer
Michael Bullard	Mark Klohe	Henry Sugden
Jim Burford	Donald Liebert	Marcia Taylor
Cynthia Carter	Amy McNelly	Larry Veith
Forrest Claassen	Matthew McNelly	Douglas Waltar
Karen Claassen	Donald Meekhof	Mark Wheeler
Tim Dolan	Richard Melin	Steve Wilbraham
Gary Foster	Betsey Moe	Cynthia Wuts

Ministers Absent: 60

Russell Alsgaard	Art Finney	Grant MacLean
Janice Anderson	Ron Frase	Stanton McClenny
Odin Baugh	Diane Freeland	Terry McGonigal
Keith Beebe	Bruce Glover	Mark McIlraith
Susie Beil	Nancy Goodwin	Paul McLarren
Erik Buhl	Jon Hoadley	Joshua Mikelson
Glenn Carlson	James Howell	Mary Jane Miles
Gregory Carter	Jean Jenkins	Walter Miller
Douglas Clegg	Jack Jennings	Steve Neuder
Nancy Copeland-Payton	Jim Jensen	Matthew Paul
Donald Cornish	Heather Jepsen	Howard Redmond
Barbara Coyle	Phyllis Johnson	Paul Seebeck
Robert Duryee	Arthur Johnstone	Mindy Smith
Matthew Edminster	Hunter Keen	Ray Smith
James Edwards	Charles Klaut	John Sowers
Walter Estelle	Gerard Kuiper	Pamela Starbuck
Dennis Evans	George Lacy	Bill Ward
Robert Eyman	Ki-beom Lee	Steve Watts
Karen Finch	Daniel Loomis	Amy Willis
Kevin Finch	William Lutz	Steve Willis

Churches Represented: 24

Churches Not Represented: 25

Elders Present: 46

Ahsahka	Corbett Wheeler	Spokane, Bethany	Julie Crosse
Bovill	---	Emmanuel	#1 Della Stevens
Clarkston	31 Kerri Sandaine		#2 ---
	#2 Bondell Phillips	First	#1 Nancy Cabe
Coeur d'Alene	#1 William Smith		#2 ---
	#2 Margie McCoy		#3 ---
Colbert	#1 Julie Borrevik		#4 ---
	#2 Rich Hodley	Hamblen Park	#1 Joan Biddison
Curlew	---		#2 Beulah Townsend
Davenport	#1 ---		#3 Mike Delaney
	#2 ---	Knox	#1 Laverne Meekhof
Fairfield	Ione Felgenhauer		#2 ---
Ferdinand	---	Korean	---
Hayden Lake	Philip Clements	Lidgerwood	Jeanette Valentine
Hunters	---	Manito	#1 Marianne Frase
Kamiah, Community	---		#2 ---
Kamiah, First	---	Millwood	#1 ---
Kamiah, Second	---		#2 ---
Kooskia	Jeannine Springer	Mission Community	---
Lapwai	Sharon Pinson	Northwood	#1 Marge Aukerman
Lewiston	#1 Beth Chase		#2 Arne Stueckle
	#2 Keith Hendrick	Opportunity	#1 Gerrie Hobbs
Marcus	---		#2 ---
Moscow	#1 Randy Baukol	Shadle Park	#1 Jeff Mitchell
	#2 Jean Bridges		#2 Eileen Hartzog
Northport	---	Westminster	---
Oakesdale	#1 ---	Whitworth	#1 ---
	#2 ---		#2 ---
Otis Orchards	Jack Ross		#3 ---
Post Falls	#1 Sharon Conlon	St Maries	#1 Marv Wheeler
	#2 ---		#2 ---
Potlatch	---	Washtucna	---
Pullman	#1 ---	Wilbur	#1 ---
	#2 ---		#2 ---
Reardan	---		
Republic	---		
Reubens	---		
Sandpoint	#1 ---		
	#2 ---		
Spalding	Thyra Stevenson		
Spirit Lake	---		

Roll cont.	<p>Additional Elders:                  David Hamilton Jr, Stated Clerk                  Vern Osterback, Past Moderator                  James Hobbs, Chair Meeting Comm.                  Richard Welch, Moderator</p> <p>Commissioned Lay Pastors:                  Lucille Gump                  Richard Henry                  Bob Wofford</p>	<p>Patsy Soliday, Recording Clerk                  Neil Prescott, Past Moderator                  Patsy Peterson, PW Chair                  Lois Batson, Chair Representation</p> <p>David Roser                  Volkhard Graf</p>
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**CONSENT AGENDA**

Rick Melin, the Executive Presbyter on behalf of the Stated Clerk, moved that the Consent Agenda be adopted. By **approving** the Consent Agenda, the Presbytery:

- |                                 |   |
|---------------------------------|---|
| February<br>Minutes<br>Approved | <ol style="list-style-type: none"> <li>1. <b>Approved</b> the minutes of the February 14, 2009 Presbytery meeting.</li> <li>2. <b>Granted</b> courtesies of the floor to those who are scheduled to speak but are not members of Presbytery.</li> </ol> |
|---------------------------------|---|

**REPORT OF THE STATED CLERK**

For Action:

**The Presbytery voted** to seat Rev. Eric Chavis, North Puget Sound Presbytery, Rev. Mark Frey, Presbytery of the Cascades and Rev. G. David Lambertson, Central Washington Executive Presbyter.

For Information:

- |                            |   |
|----------------------------|---|
| Ministers<br>Received      | <ol style="list-style-type: none"> <li>1. Ministers received by Presbytery<br/>                     Mary Jane Miles            4/23/2009            Presbytery of de Cristo</li> </ol>                  |
| Ministers<br>Dismissed     | <ol style="list-style-type: none"> <li>2. Ministers dismissed by Presbytery:<br/>                     Andrea Saccoccio            3/10/2009            Presbytery of National Capital</li> </ol>        |
| Sokolis<br>Resign          | <ol style="list-style-type: none"> <li>3. Ellen Sokolis has submitted her resignation as chair of the Committee of Commissioned Lay Pastors. Ellen will remain as a member of the committee.</li> </ol> |
| Munro<br>Resign            | <ol style="list-style-type: none"> <li>4. Neil Munro has submitted his resignation from the Personnel Committee, Class of 2010.</li> </ol>  |
| Proclaim<br>Liberty Report | <ol style="list-style-type: none"> <li>5. The annual report for Proclaim Liberty Report has been received. The report is attached. (<b>Appendix 1</b>)</li> </ol>                                       |

Necrology Report

6. The Presbytery necrology report for 2008 is attached. **(Appendix 2)**

GA Report

7. A copy of the 2008 Presbytery of the Inland Northwest statistical report to the General Assembly is attached. Notice the reported membership figure of 8316 is a reduction in membership from the 8640 that we reported last year. **(Appendix 3)**

**REPORT OF THE BOARD OF TRUSTEES**

For Information:

Latah Valley NCD Report

1. Latah Valley Presbyterian New Church Development - Scott Kinder-Pyle and Ken Onstot gave an update on the Latah Valley NCD. Activities & Goals for 2009-2011 were distributed:

The 2009 active participant goal is 100 and the giving goal is \$101,472

The 2010 active participant goal is 125 and the giving goal is \$152,208

The 2011 active participant goal is 150 and the giving goal is \$202,944.

It is anticipated that the Latah Valley NCD will charter as a congregation in late 2010. A Steering Committee is being formed that will become the Session of the new congregation.

A request was presented for an additional \$20,000 to the interest free loan for the Pine House Project make a total loan of \$120,000. Ken pointed out that because rent for the school is included in the Latah Valley NCD operating budget there will be a quick payback on the loan. The following financing information was shared:

**Pine House Building Project**

Expenses (all includes tax)

Building (including wood siding):	\$78,264
Fire hydrant:	22,283
Paving:	30,000
Permits:	1,483
Traffic impact fee:	2,284
Remodeling existing house: (Includes carpet and flooring)	17,692
<b>TOTAL</b>	<b>\$152,005</b>

Income

Presbytery Loan	\$100,000
Special Gifts	10,000
<b>TOTAL</b>	<b>\$110,000</b>

Balance Needed \$ 42,005

Mike Copas reviewed the Presbytery finances with an eye to available funds. As of March 31, 2009 the undesignated retained earnings (undesignated reserves total \$121,677.

Ken reported that to raise the remaining \$22,000 a letter will be sent to contributors to the Capital Campaign seeking a onetime special gift. Fund raising activities are also being contemplated. Any amount not raised will be covered by funds from the Presbytery's designated reserves for New Church Development.

Phin Haglin moved, Lindy DuPree seconded and the Trustees **VOTED** to extend and additional \$20,000 to the Latah Valley NCD for the Pine House Project and extended the length of the loan to six years – a \$20,000 per year payback (\$400 per week).

- Post Falls Property 2. Doug Waltar distributed a letter that has been sent from the Trustees of the Community Presbyterian Church of Post Falls to the congregation regarding the purchase of property across the street to the east from the church. Financing is being arranged and in the future the congregation will be coming to the Presbytery Trustees with a full report and a request for permission to proceed.
- Presbytery Finances 3. Mike Copas reviewed the Presbytery's March 31, 2009 Balance Sheet. He called attention to the Accounts Payable Amount for Presbytery Administration which totaled \$24,162.96. These are funds that were collected by per capita and which previously had been sent to Alaska and Yukon Presbyteries for administrative costs.
- Presbytery Reserves 4. With the understanding that the Presbytery of Inland Northwest currently budgets \$15,000 each year for support of the Alaska and Yukon Presbyteries Phin Haglin moved, Lindy DuPree seconded and the Trustees **VOTED** to transfer this amount to undesignated reserves and to communicate this action to the Presbytery Administration Mission Strategy and Interpretation Committee.
- OPC/Camp Update 5. Rick Melin gave brief updates on Opportunity Presbyterian Church and Camp Spalding.
- Bethany Property 6. Rick also reported that the Washington Department of Transportation has approached Bethany Presbyterian Church regarding the purchase of the church.

Nominating Committee Report

**NOMINATING COMMITTEE REPORT**

**The Presbytery elected** Rev. Gary Foster as the Presbytery's Alternate Delegate to the Synod.

**The Presbytery voted** to affirm the following committee nominees appointed

by the Moderator:

Personnel Committee:	Rev. Gary Bowker,Chair Rev. Kevin Finch	Class of 2011 Class of 2010
Camp Committee:	Elder Dan Finney Patti Benson	Class of 2010 Class of 2009

Vacancies (We have 13 vacancies in our committees at this time.

Committee on Ministry has two vacancies for elders ('10 and '11)  
 Committee on Justice for Women has four vacancies (2 for '10 & 1 for '11)  
 Representation Committee has one vacancy ('11)  
 Technology Committee has two vacancies ('10 and '11)  
 Liberty Park Child Development Com. has 6 vacancies (2 for '10 & 4 for '11)

General Assembly Nominees Elders, Pastors and Youth Advisory Del.

2010 General Assembly is July 3-10 in Minneapolis, Minn.  
 Pastor Commissioners - Mark Klohe and Mark Wheeler  
 Elder Commissioners – Julie Borrevik and Corbett Wheeler  
 2012 General Assembly is June 30-July 7, in Pittsburg, PA  
 Go as alternates and observers in 2010 and commissioners in 2012

**Pastors** are usually chosen on a point system: One point for each year spent in the ministry of the PCUSA since last a commissioner; one point for each year as a member of this Presbytery since last a commissioner. To be considered, a minister shall attend a majority of the stated meetings of presbytery within the last three years. 2 pastors

**Youth Advisory Delegates.** Between 17 and 23. Recommended by Session.

**Elder Observers and Delegates** Recommended by Session Two elders chosen for observers every two years, who will be next commissioners.

Mission of  
 Clarkston  
 Church

**WELCOME AND MISSION OF FIRST PRESBYTERIAN CHURCH OF CLARKSTON**

Rev. Forrest Claassen welcomed the Presbytery to First Presbyterian Church of Clarkston. He gave a power point presentation highlighting the churches "current" history. Following an in depth vision study the congregation is now focused on becoming a vital and contributing ministry through various community wide programs to the surrounding area.

Presbyterian  
Foundation  
Report

**PRESBYTERIAN FOUNDATION REPRESENTATIVE**

Rev. Eric Chavis presented an oral report on the status on the Presbyterian Foundation.

Board of  
Pensions  
Report

**BOARD OF PENSIONS**

Rev. Mark Frey presented an oral report on the status on the Board of Pensions.

New Church  
Development  
Committee  
Report

**NEW CHURCH DEVELOPMENT COMMITTEE REPORT**

Rev. Scott Kinder-Pyle with help from Carolyn Holmes and Rev. Don Meekhof gave a combined power point and oral report updating the happenings at Latah Valley New Church Development and the growth taking place there.

**COMMITTEE ON PREPARATION FOR MINISTRY REPORT**

For Action:

Ordination  
Exam Readers

1. **The Presbytery voted** to approve the following people to be ordination exam readers for the October 2009 reading session in San Francisco:  
Rev. Gary Foster  
Rev. Eric Peterson

Normington/  
Candidate

2. Rev. Betsy Moe presented Seth Normington to be enrolled as a Candidate for the office of minister of the Word and Sacrament. The Presbytery examined him. The examination was arrested and he was excused from the room. **The Presbytery voted** to advance him from Inquirer to Candidate status.

Shriver/  
Candidate

3. Rev. Betsy Moe presented Kelly Shriver to be enrolled as a Candidate for the office of minister of the Word and Sacrament. The Presbytery examined her. The examination was arrested and she was excused from the room. **The Presbytery voted** to advance her from Inquirer to Candidate status. Moderator Richard Welch read the constitutional questions to Seth and Kelly, which were answered in the affirmative. Prayer was offered for the Candidates.

For Information:

Fischer Ready  
For call

1. The committee voted to certify candidate Adam Fischer ready to receive a call and gave permission for him to circulate his PIF.

Normington/  
Candidate

2. The committee voted to approve Seth Normington to be presented to Presbytery for examination for candidacy.

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- Shriver/  
Candidate
3. The committee voted to approve Kelly Shriver to be presented to Presbytery for examination for candidacy.

### COMMITTEE ON MINISTRY REPORT

#### For Action:

- Robinson  
Ministry  
Validated
1. **The Presbytery validated** the ministry of Ben Robinson as an Associate Minister for youth, Christian education and young adults at the church of St John the Baptist in Cairo Egypt contingent upon him successfully passing the ordination exam on the floor of Presbytery.
- Robinson  
Approved for  
Ordination
2. Rev. Brad Buff presented Ben Robinson to be examined for ordination to the ministry of Word and Sacrament. The Presbytery examined him. The examination was arrested and he was excused from the room. **The Presbytery voted** to proceed to his ordination on May 31, 2009 at Whitworth Community Presbyterian Church at 4:00pm.
- Family Leave  
Policy
3. **The Presbytery voted** to approve the Family Leave Guideline Policy as attached to this report. (**Appendix 4**)
- Wofford  
Recommissioned/  
Bovill
4. **The Presbytery voted** to recommission Bob Wofford as Commissioned Lay Pastor at Community Presbyterian Church in Bovill ID for a 3 year commission ending May 28, 2012 with authorization to perform all the pastoral functions per G-14.0562.
- Bullard  
Retired
5. **The Presbytery voted** to grant the status of Honorably Retired to Mike Bullard as of June 1, 2009.
- Melin  
Retired
6. **The Presbytery voted** to grant the status of Honorably Retired to Richard Melin as of August 1, 2009.

#### For Information:

- Harrison/  
East Valley
1. Approved changing the mileage rate for travel for Cathy Harrison in her Stated Supply contract with East Valley from 58.5 cents per mile to 55 cents per mile.
- Saccoccio  
Transferred
2. Approved transferring Andrea Saccoccio to National Capital Presbytery.
- Broadway/  
Davenport
3. Approved the changes in terms of call for Ted Broadway at Davenport Church: Salary \$38,912; Housing \$800; Medical Reimburse \$4,000.
- Northwood CIF
4. Approved the CIF for Northwood Presbyterian Church.
- Sutherland/  
Northwood
5. Approved the Student Supply contract between Tom Sutherland and Northwood Presbyterian Church for 25 hours a week starting March 1 for 6 months: Salary \$8,200; Housing \$8,400; vacation 1 week/qtr; CE 1 week/6 months.

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- |                        |   |
|------------------------|---|
| Jensen<br>Transferred  | 6. Approved transferring Jim Jensen to Glacier Presbytery upon receipt of a request.  |
| Seebeck/Knox           | 7. Concurred with the request of dissolving the relationship of Paul Seebeck and Knox Presbyterian Church as of March 8, 2009.  |
| Robinson/<br>Egypt     | 8. Approved Ben Robinson laboring outside the bounds of Presbytery in order to serve in the position of Associate Minister for youth, Christian education and young adults at the church of St John the Baptist in Cairo Egypt contingent upon him successfully passing the ordination exam on the floor of Presbytery. |
| Burdett<br>Received    | 9. Approved receiving Bob Burdett as a member of Presbytery contingent upon receipt of paperwork from DeCristo Presbytery.  |
| Noah/Knox              | 10. Appointed John Noah moderator of session at Knox Presbyterian Church.   |
| Robinson<br>Ordination | 11. Approved the Administrative Commission for Ben Robinson's ordination on Sunday May 31 at Whitworth Community Presbyterian at 4 p.m.: Rev Karen Finch, Elder Dick Jones (Whitworth), Rev Don Liebert, Elder Julie Borrevik (Colbert), Elder Richard Welch, Presbytery Moderator.                                     |
| Buff/<br>Hamblen Pk    | 12. Approved the Parish Associate relationship between Brad Buff and Hamblen Park Presbyterian Church for 1 year beginning April 1 for ¼ time: Salary/Housing \$10,633; FICA offset \$813; Professional \$800; Study Allowance \$500; no pension or medical.  |
| Spokane First<br>CIF   | 13. Approved the CIF for Spokane First Presbyterian Church for the Associate Pastor position.   |

### Triennial Visitations:

- |                            |  |
|----------------------------|--|
| Mission Comm.<br>Triennial | <p><b>Mission Community Presbyterian Church, Spokane WA:</b> Mission Community Presbyterian Church is an enthusiastic small older congregation that reaches out and witnesses to their neighborhood, especially the youth. They feel their greatest strength is they are a family community of faith with a tolerance and patience for people that need special help. Their greatest concern for the future is the aging congregation and the need for younger new members. They have been able to “keep their head above water” financially and give to mission. Their pastor Lucille Gump serves with enthusiasm and leads them to “be a little bolder.” They are a joy to be around and to work with. Their enthusiasm is contagious!</p> |
| Moscow<br>Triennial        | <p><b>First Presbyterian Church, Moscow ID:</b> First Presbyterian Church of Moscow is a warm, welcoming, and peaceful congregation. They have recently developed a thriving Stephen Ministry program and are about to train</p>   |

their second class of leaders. They practice hospitality through a dinner open to the community on Wednesday evenings and a lunch for high school students on Thursdays. They are excited about mission and have taken two trips to the Gulf Coast region. They have experienced much healing and a strengthened relationship with their surrounding community following the tragic shooting that took place in the church two years ago. A relationship of mutual love and support exists between the pastor, Norman Fowler, and the congregation.

Post Falls  
Triennial

**Community Presbyterian Church, Post Falls ID:** The Community Presbyterian Church of Post Falls is an energetic, positive and optimistic congregation who love God and depend on His grace, mediated through the gifts and ministries they share with one another and their community. The Session and Pastor agree that there are many strengths and gifts available among the membership, as well as many challenges and opportunities facing them. Their ministry context is one of the fastest growing areas of our Presbytery, and CPCPF is poised to grow right along with it. Their sense of community, affection and devotion retain the best of the character of the small, familial church, while their programs, ambitions and visions are building a ministry that can grow into a much larger scope. As their Journey of Discovery action plan states, they are “committed and equipped, in the power of the Holy Spirit, to grow in relationship with Jesus Christ, and share God’s love in faithful and active witness” in their community and the world. The Rev. Doug Waltar has been serving this congregation faithfully for over twelve years.

Colbert  
Triennial

**Colbert Presbyterian Church:** Colbert Presbyterian Church was planted eleven years ago. It has grown into a vibrant Body of Christ that values its commitment to a life of “*voluntary simplicity*” and “*servant leadership*”. The congregation is a close community that works to integrate the sacred and spiritual and, with open hearts, “*welcomes the stranger and the truly strange*” to be part of their family. Colbert Presbyterian has been, and continues to be, a welcome and healing place for many who have been hurt by “church” and seek a refuge. It is a place where unity is not measured by uniformity.

The Session spoke enthusiastically about their pastor, Rev. Eric Petersen. He leads by example, is a wonderful listener and teaches others to do the same. Eric trusts his leaders, offers direction and guidance, affirmation and appreciation for a job well done, and encouragement and advice when needed. He lets his staff do what they do best without micro-management. Session members talked excitedly about their children’s ministry, preschool, MOPS and flourishing Junior High and High School programs. The nursery is overflowing. A college age group meets once a month with 35 – 70 in attendance.

At the heart of their community outreach is the New Hope Resource Center, “*... a faith-based ecumenical organization sharing the resources of the participating congregations and community to serve basic human needs in*

*North Spokane County, including communities of Riverside, Elk, Chattaroy, Colbert, and Mead...*” This outreach program is housed in a beautiful new building that was built and furnished as an act of faith by the members of Colbert Presbyterian and is located on their campus.

Colbert Presbyterian is a vibrant and healthy congregation actively living out their mission statement: *“Colbert Presbyterian Church is a new, alive and growing congregation of a diverse, yet inclusive group of people who are seeking to follow Jesus Christ through vibrant worship, serious study of God’s Word, hearty fellowship, and creative acts of ministry in our community and in the world.”*

**PERSONNEL COMMITTEE REPORT**

Action Items:

- |                                    |  |
|------------------------------------|--|
| Melin<br>Covenant                  | 1. <b>The Presbytery voted</b> to approve the covenant between Rick Melin and the Presbytery as attached. <b>(Appendix 5)</b>          |
| Transitional EP<br>Job Description | 2. <b>The Presbytery voted</b> to approve the job description of the Transitional Executive Presbyter as attached. <b>(Appendix 6)</b> |

For Information:

- |                                   |   |
|-----------------------------------|---|
| Melin<br>Retire                   | 1. Approved the request of Rick Melin to retire as of August 1, 2009. His last day in the office will be June 12.   |
| Presbytery<br>Staff Reviews       | 2. Staff reviews were done February 24, 2009 with Joyce Bippes, Rick Melin, Mike Copas and Dave Hamilton. The Personnel Committee wishes to express our appreciation to the staff for their outstanding job performance in serving Christ and this body.  |
| Presbytery<br>Work Week           | 3. Approved the continuation of the Presbytery’s four-day workweek.   |
| Beattie<br>Acting EP              | 4. Approved Frank Beattie being hired as Acting Presbytery Executive on a ½ time basis beginning June15 for a contract period of 3 months which is renewable until the Transitional Executive is hired. The job description is attached. <b>(Appendix 7)</b>  |
| Presbytery<br>Information<br>Form | 5. Approved the Presbytery Information Form for the Transitional Executive Presbyter. After the Transitional Executive is in place, it is recommended that a thorough Staffing Rationale Study be completed. It is also recommended that a Presbytery Executive Nominating Search Committee should be formed at a later date to proceed with the selection of the Permanent Presbytery Executive. |

Celebration of  
Rick Melin  
Retirement

**CELEBRATION OF THE RETIREMENT OF RICK MELIN**

Personnel Committee Chair, Vern Osterback presented retiring Executive Presbyter Rev. Richard Melin with gifts in recognition of his service to the

Presbytery. Rick shared his thanks and memories with the assembly. Many members of the Presbytery shared personal memories, gave praise and thanks to Rick for his years of service to the Presbytery .

### **LUNCH**

The Presbytery recessed for lunch with prayer led by Rev. Forrest Claassen.

### **WORSHIP**

Worship led by Rev. Rick Melin included the sacrament of the Lord's Supper and the recommissioning of Commissioned Lay Pastor Bob Wofford. The offering of \$467.41 will be given to the Family Promise organization based in the Lewiston-Clarkston area.

Presbytery  
Financial Year  
End Report

### **FINANCIAL YEAR END REPORT**

Craig Goodwin, Chair of the PAMSI Committee presented the Presbytery of the Inland Northwest year-end financial Report for 2008. (**Appendix 8**)

Representation  
Committee  
Report

### **REPRESENTATION COMMITTEE REPORT**

The Committee on Representation (COR) is responsible to “advise the Presbyterian Nominating Committee with respect to inclusiveness and fair and effective decision making” and “to serve both as an advocate for representation of racial ethnic members, women, different age groups, and persons with disabilities and as a continuing resource to Presbytery in these areas.”

As a means of carrying out its duties, a survey form was mailed (postal service to those without e-mail, plus some phone calls to the various committees, boards, agencies, etc. Twenty-one (21) responses, representing all entities were gathered.

You will note in reading the compiled survey there are mixed results in the effort to be more inclusive and representational. Most of the figures remain more or less the same as last year.

Vacant positions were reported up to a high of twenty-five (25). Racial Ethnic reported only two (2) serving on committees. One has since resigned leaving only one (1). Only 2 disabled men and 2 disabled women reported as serving on committees. Youth 25 and under shows two (2) members, which is one (1) up from last year.

COMMITTEE MEMBERS – 178 serving on committees broken down percentage wise:

- \*Youth – 25 and younger – 1%
- \*26-35 years of age – 5%
- \*36-55 years of age – 21%

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\*56-64 years of age – 41%

\*65 and over – 32%

Thirty-seven (37) percent of committee members are from churches sized “200 to 499”. Other size categories are each at 21%

**The Presbytery voted** to reaffirm the following goals:

1. Each Committee review their membership with the goal of being more inclusive and representational each year.
2. Each Committee review their membership relative to the size of churches represented with institutional strategies to increase proportional representation.
3. Each Committee member encourage greater participation on Presbytery Committees by members of their congregation.

Committee on Representation members have made themselves available for consultation regarding assistance in meeting the aforementioned goals. Your assistance in developing strategies to increase proportional representation is welcomed.

Camp Spalding  
Financial Year  
End Report

#### **CAMP SPALDING FINANCIAL YEAR END REPORT**

Eric Peterson, Chair of the Camp Spalding Board of Directors, presented the year-end financial Report for 2008. **(Appendix 9) The Presbytery voted** to receive both the Presbytery and the Camp Spalding year-end financial reports.

Mission  
Committee  
Report

#### **ADMINISTRATION, MISSION STRATEGY AND INTERPRETATION COMMITTEE REPORT**

Rev. Craig Goodwin recognized churches within the Presbytery who have participated in all four PC(USA) sponsored special offerings and contributed to GA mission, the top 5 churches in general mission giving in the Presbytery, and those giving at least 10% of their budget to mission.

Ordained Ldrsp  
Development  
Committee  
Report

#### **ORDAINED LEADERSHIP DEVELOPMENT COMMITTEE REPORT**

Cathy Harrison, Committee Chair gave an oral report on the resources available to church leaders.

Synod  
Moderator  
Report

#### **SYNOD MODERATOR REPORT**

Arne Stueckle, Synod Moderator gave an oral report on the condition of the Synod of Alaska Northwest.

Peacemaking  
Network  
Report

#### **PEACE MAKING NETWORK REPORT**

Paul Rodkey, Chair of the Peace Making Network, presented an oral report on the Peace Making Network.

Executive  
Presbyter  
Report

**EXECUTIVE PRESBYTER REPORT**

Executive Presbyter Rev. Rick Melin reminded the assembly of the three priorities of the Presbytery of the Inland Northwest: New Church Development, Congregational Transformation and Healthy Leaders.

Adjourned

There being no further business, the meeting adjourned with prayer led by Moderator Richard Welch at 3:30 pm.

Attest:

David A. Hamilton, Jr.  
Stated Clerk

Proclaim Liberty Board  
Summary of 2008

We started the year with three units available. We experienced fifteen move-outs during the year, of which approximately six of them were due to in-house transfers to different sized units and two were due to evictions. The year ended with no vacant units. The onsite management, unfortunately, changed three times during the year. There is currently a full-time live onsite resident manager and a part-time assistant manager.

The current demographics of the families are as follows:

Ethiopian: 10%  
Iranian: 5%  
Russian/Ukrainian: 30%  
White/Caucasian: 40%  
Other: 15%  
Approximately 60 children

Maintenance costs included the painting of eleven units, the replacement of eight refrigerators, nine stove, four tub/shower enclosures, seven bathroom sinks, ten bathroom faucets, six toilets, six kitchen sinks, ten kitchen faucets, carpets in nine units, vinyl in eleven units, four doors, four kitchen countertops, the resurfacing of three kitchen countertops, the bathroom countertops, the resurfacing of four bathroom countertops, two bathroom cabinets and the resurfacing of three bathroom cabinets.

On May 25<sup>th</sup>, a fire started in a third floor unit caused by a very young boy sticking a knife in the toaster while his mother was sleeping. They could not open the door to get out due to the mother having jimmed the lock so that her son could not open the door. Fortunately, a neighbor was able to assist them in getting out so that there were no injuries. The fire destroyed the entire unit and left two units below with significant water damage. The restoration of the units was completed by Belfor by the end of October. Insurance covered the cost of all the repairs less the \$2,500.00 deductible, which is an eligible expense to be paid from the Reserve for Replacement account and the loss of rents for that period of time. The family who occupied the unit where the fire started was temporarily transferred into a different unit and they moved out a short time later prior to the completion of the restoration of the units.

The Proclaim Liberty Corp board through the assistance of Shannon Meagher, Director of the Community Building Department within Kiemle & Hagood Company is pursuing Home Funds, 2060 funds and other grant sources in order for numerous improvements to be made to the property. They are also considering refinancing the mortgage. An initial capital needs assessment was performed identifying a number of major repairs and replacements for rough estimate of \$1,000,000, which include balconies, gutters, windows doors, painting, plumbing, countertops and GFCI outlets.

Presbytery of the Inland Northwest  
2008 Necrology Report to  
Synod of Alaska Northwest

<u>Name</u>	<u>Church</u>	<u>Date of Death</u>
<b><u>ELDERS</u></b>		
Bea Taplin	Clarkston	1-21-08
Gloria Morris	Coeur d' Alene	10-10-08
Jack Rigsby	Colbert	
Ed Stender	Fairfield	6-14-08
Donna Enzler	Fairfield	9-7-08
Millie Ivie	Kamiah Comm.	12-6-08
Dixie Humphrey	Kamiah Comm.	7-27-08
Margaret McEachern	Lewiston	1-20-08
Joanne Schelly	Lewiston	5-30-08
Lynn Richmond	Lewiston	9-11-08
Alvin Chang	Lewiston	11-19-08
William Koning	Marcus	11-14-08
Joe Taber	Moscow	9-28-08
Kenneth Hungerford	Moscow	10-22-08
Dick Dingle	Pullman	6-08
Catherine Crouse	Sandpoint	9-24-08
Lorene Johnson	Spokane, Emmanuel	2-2-08
Norman Herman	Spokane, Emmanuel	4-4-08
Frank Noren	Spokane, Emmanuel	7-23-08
Rod Perkins	Spokane, Emmanuel	7-23-08
Gladys Rosenquist	Spokane, Knox	1-24-08
Cecilia Barron	Spokane, Knox	8-26-08
Dorothy Bennett	Spokane, Lidgerwood	9-10-08
Earl Goble	Spokane, Lidgerwood	5-14-08
Rachel Goble	Spokane, Lidgerwood	1-3-08
Benny Hooper	Spokane, Lidgerwood	8-2-08
Barbara Johnson	Spokane, Lidgerwood	5-1-08
Harold Kelley	Spokane, Lidgerwood	10-31-08
Erma Bennett	Spokane, Manito	3-19-08
Lloyd Lamb	Spokane, Manito	8-7-08
Elaine Clark	Spokane, Millwood	10-24-08
Jim Jones	Spokane, Millwood	12-20-08
Ruben Kerber	Spokane, Northwood	6-9-08
Martha Gilchrist	Spokane, Opportunity	9-24-08
Gennet Emery	Spokane, Shadle Park	11-23-08
Mabel Stewart	Spokane, Shadle Park	8-1-08
Margaret Johnson	St Maries	3-22-08
Marge Cowley	Wilbur	
Maurice Geib	Wilbur	8-08
Jan Goodman	Wilbur	9-08
Norman Geib	Wilbur	10-08



**PRESBYTERIAN  
CHURCH (USA)**

## PRESBYTERY REPORT FOR 2008

**Presbytery #** 296

**Presbytery** The Inland Northwest

**Address** 8910 E Dalton Ave

**City** Spokane, WA 99212

**Phone #** 509 924-4148

**Fax #** 509 924-6920

**Email Address** pin@presbyinw.org

**Website** www.presbyinw.org

**Membership**

Prior Active Members: 8,640

**Gains**

Profession 17 & Under: 48

Profession 18 & Over: 182

Certificate: 125

Other: 6

**Total Gains:** 361

**Losses**

Certificate: 60

Death: 146

Other: 479

**Total Losses: 685**

**Total Active Membership:** 8,316

Female Members: 4,801

Inactive Members: 1,434

Baptized Members: 934

**Total Adherents:** 10,778

**Average Church Attendance:** 5,127

**Affiliate Members:** 414

**Baptisms**

Children: 82

Adult: 25

**Officers**

Male Elders: 173

Female Elders: 208

Male Deacons: 83

Female Deacons: 259

**Age Distributions**

25 & Under: 844

26 - 35: 1,284

36 - 55: 1,761

56 - 64: 1,586

65 & Over: 2,635

**People with Disabilities**

Hearing: 433

Mobility: 328

Sight: 142  
 Other: 257

**Christian Education**

Birth 3:	266	Grade 7:	167
Age 4:	129	Grade 8:	194
Kindergarten:	145	Grade 9:	216
Grade 1:	133	Grade 10:	201
Grade 2:	141	Grade 11:	211
Grade 3:	163	Grade 12:	155
Grade 4:	125	Young Adults:	164
Grade 5:	120	Over 25:	1,625
Grade 6:	113	Teacher/Officer:	557
<b>Total:</b>	<b>4,825</b>		

<b>Racial Ethnic Breakdown</b>	<b>Membership</b>	<b>Elders</b>	<b>Deacons</b>
Asian	47	0	3
Black	25	1	0
Native American	108	19	4
Hispanic	23	1	1
White	7,812	307	268
Other	16	0	0
<b>Totals</b>	<b>8,031</b>	<b>328</b>	<b>276</b>

**Potential Giving Units:** 4,985  
**Budgeted Income:** 9,607,080  
**Budget Expense:** 10,470,741

**Receipts**

Regular Contribution: 9,476,666  
 Capital Building Fund: 434,641  
 Investment Income: 184,202  
 Bequests: 125,629  
 Other Income: 1,395,633  
 Subsidy or Aid: 55,550

**Expenditures**

Local Program: 7,580,569  
 Local Mission: 492,640  
 Capital Expenditure: 1,024,099  
 Investment Expense: 115,188  
 Per Capita Aprt: 212,168  
 Validated Mission: 322,192  
 Theological Fund: 4,233  
 Other Mission: 499,866

[Return to Select Year](#)

## **Presbytery of the Inland Northwest Proposed Family Leave Policy**

### **I. Theological Grounding**

God created us to be in relationship with one another, to care for one another, and to participate in families. We are required to honor our father and mother, and to care for our children and kin. Thus provision is made when a minister needs to be absent from work in order to care for both self and family.

### **II. Purpose**

A. To provide Sessions and other employing agencies minimum standards for a pastor's family leave to be included in all call packages. It is anticipated that individual churches and employers will not feel limited by these guidelines, and will respond to the need for family leave responsibly and generously.

B. To ensure that ministers receive fair and equitable leave when required. It is anticipated that ministers will use this policy only when needed, and will not abuse the generosity of the church.

### **III. Individuals Covered by this Policy**

This policy applies to the following minister members of the Presbytery of the Inland Northwest

(herein referred to as "pastor"):

- **Installed Pastors, Co-Pastors, and Associate Pastors** in a congregational setting meeting Board of Pensions minimum requirements for participation;
- **Interim Pastors and Interim Associate Pastors** in a congregational setting meeting Board of Pensions minimum requirements for participation;
- **Designated Pastors and Designated Associate Pastors** meeting Board of Pensions minimum requirements for participation;
- **Stated Supply Pastors** meeting Board of Pensions minimum requirements for participation;

This policy also applies to **Commissioned Lay Pastors** currently serving churches in the Presbytery.

### **IV. Policy**

#### **A. Notification to Session**

When a pastor or a pastor's spouse becomes pregnant, she or he shall inform the session of the request for family leave at least 30 days but a recommended 60 days prior to the start of the leave, recognizing that the more time the session has to prepare for the pastor's absence, the better the session will be able to ensure provision for necessary pastoral services during the leave.

#### **B. Maternity Leave**

The pastor shall be granted family leave for a minimum of 8 weeks. However, sessions are strongly encouraged to grant a 12 week leave if possible. During the time of family leave, the pastor shall receive full effective salary and full Pension dues. A pastor may

lengthen the period of maternity leave at her discretion by using accrued vacation.

### **C. Paternity Leave**

Paternity leave shall be a minimum of two weeks in length, during which time the pastor shall receive full effective salary and full Pension dues. If the pastor is the primary caregiver for the child, the leave shall be extended to 8 weeks. A pastor may lengthen the period of paternity leave at his discretion by using accrued vacation.

### **D. Adoption Leave**

Recognizing that the adoption of a child requires as much of a transition as the birth of a child, a pastor who is adopting shall be granted leave commensurate with maternity or paternity leave. If the pastor is the primary caregiver, the family leave shall be a minimum of 8 weeks. If the pastor is the secondary caregiver, the leave shall be a minimum of 2 weeks. A pastor may lengthen the period of adoption leave at his or her discretion by using accrued vacation.

### **E. Session Responsibilities during the Pastor's Leave**

The Session is responsible for the ongoing work of the congregation during the pastor's leave. Session should be ready to arrange and pay for pulpit supply, a Session moderator, coverage for hospital and emergency visitation and whatever teaching and programming for which the pastor was responsible. Should this become a hardship for congregation, they may apply for assistance from the Committee on Ministry as per section F below.

### **F. Assistance for Churches**

The Committee on Ministry will seek to provide assistance to help churches unable to meet the financial obligations outlined above in the event their pastor requires leave. This assistance is to assure that the pastor does not feel pressured to return to work prematurely and the church is able to secure sufficient pastoral care during the pastor's absence. Financial support for the church would be extended for the same time period granted for the leave, up to, but not to exceed, additional time granted by the Session or appropriate calling body for leave. Financial assistance will not be given during a pastor's use of accrued vacation. Individual sessions will apply to the Committee on Ministry when such cases arise, and each case will be judged on its own merits.

### **G. Other Church Staff**

The Presbytery invites churches to extend this or a similar policy to all church staff.

**Covenant  
Between  
Richard E. Melin  
And  
The Presbytery of the Inland Northwest**

Because I plan to live in Spokane after my retirement the following covenant shall guide both me and The Presbytery of Inland Northwest in our relationships beginning August 1, 2009.

### Leaving the Office

On or before July 31, 2009 my personal books, papers, and possessions will be removed from the Presbytery Office.

On or before of July 31, 2009 I will turn in my key to the Presbytery Office and give any presbytery property in my possession to the Moderator of the Presbytery's Personnel Committee or the Presbytery Administrative Assistant.

### Participating in Presbytery

It is important that the Presbytery establish a good relationship with any interim leadership as well as with any new permanent leadership. This requires me to keep a low profile, until the new leadership is in place. In order to help facilitate that process I understand that like any retired member of Presbytery I have the privilege to attend presbytery meetings and to participate in presbytery functions. However, I also understand the unique relationship I have to this Presbytery and will have to its new leadership. Therefore, during the first two years of my retirement it will be prudent for me to attend meetings infrequently and generally not to participate in debate or to give my opinion on issues. Until such a time as the new leadership wishes me to do so, I will not serve on any presbytery committee or task force. This understanding shall be communicated to the Presbytery Nominating Committee.

### Relations with Successors

Following the excellent model and practice of my predecessor, William B. Ailes, I see it as my responsibility to regularly contact my successor(s) for personal face to face conversation to ascertain if any of my actions are problematic to the life and health of the presbytery.

### Supply preaching

Any supply preaching in churches of this presbytery will be with the prior advice and concurrence of the interim or permanent presbytery leadership.

## Teaching

If requested by Whitworth University I desire to continue teaching polity courses. Before accepting such assignments, I will confer with the new presbytery leadership and if advised that it would be best for me not to accept such a request I will be bound by that advice.

## Synod

I will be continuing my work as Stated Clerk of the Synod of Alaska Northwest. I will take extra care to make sure that my work with the Synod maintains appropriate boundaries with the presbytery and its new leadership.

## General Assembly

Any work or assignments offered by the General Assembly or its agencies that would impact my relationships the Presbytery of Inland Northwest will be accepted only with the advice and concurrence of the new presbytery leadership.

## Attending Functions in Local Churches

I may be invited to attend, as a visitor, functions in congregations (e.g. dinners and anniversaries). Invitations to take a leadership role in any of these functions would only be with the prior concurrence of the new presbytery leadership.

I expect to participate in the life of the congregation in which my wife holds her membership. This may include teaching, participating in a small group and occasional preaching. I will work closely with and be guided by the pastor of that congregation, and abide by his/her wishes concerning my involvement.

The Presbytery's Guidelines for Ethical Conduct shall be incorporated into this covenant by reference and shall be adhered to.

If questions or interpretation or disagreement concerning my role cannot be resolved in discussions with the new presbytery leadership the Presbytery Personnel Committee shall be asked to make a decision. If there is disagreement then the Committee on Ministry of the Presbytery shall be asked to take whatever action is needed.

Adopted on \_\_\_\_\_

\_\_\_\_\_  
Richard E. Melin

\_\_\_\_\_  
David A. Hamilton, Jr. Stated Clerk

**PRESBYTERY OF THE INLAND NORTHWEST  
TRANSITIONAL EXECUTIVE POSITION**

**Elements of the Position**

**Basic Understanding** – The transitional executive will:

Provide spiritual guidance for the congregations and pastors of the Presbytery consistent with ordination vows

become a member of the presbytery if a clergy person

serve as head of staff

not provide staff services to the executive presbytery search committee

be a candidate for the executive presbyter position because an open search process was conducted for the transitional position (see G-9.0706)

guide the presbytery in an overall staffing structure study

**Overall Goals** – The transitional executive presbyter will:

assist the presbytery as it comes to terms with its history

encourage the presbytery as it continues to discover, articulate, and implement a faithful identity and vision with the Council to access present presbytery goals and to develop new goals as desired.

facilitate the involvement of new leadership within the presbytery

maintain strong relationships with congregations, the Synod, and the General Assembly

aid the presbytery in preparing for a new executive presbyter and a new future

continue to explore relationships with neighboring presbyteries

**Particular Objectives** –

The transitional executive's work objectives will be designed to sustain the life of the presbytery, and to focus primarily on facilitating changes as the presbytery clarifies and fulfills its mission in obedience to Jesus Christ; including but not limited to the following:

guide the presbytery in an overall staffing structure study

work with the council to assess present presbytery goals and to develop new goals as desired

**Sustaining Objectives** – To provide staff leadership in

General administration

Staff development, support and coordination

Committee on ministry work

Personnel committee work

Meeting Committee

Council

Committee on preparation for ministry

PAMSI (Mission and budget committee)

With the PAMSI committee, Treasurer and Financial Administrator, prepare the budget

All program committees

**Facilitating Transitional Objectives** –(greater detail will be provided during interview)

Listening to and caring for congregation

Explore leadership and decision-making styles

Develop community to continue strategies for building healthy relationships

Help to articulate and implement a faithful identity and vision

Analyze system and organization

Analyze committee structure

Examine lines of authority and accountability

Recommend staffing rationale revisions

Explore possible partnerships with other presbyteries and denominations

**Leadership Style** –

The transitional executive presbyter will use a consultative and collegial style in which decisions are made following consultation with appropriate committees or entities.

**Relationships** – The transitional executive presbyter will relate to

All staff as head of staff

All elected leaders of presbytery as staff resource

The council, the committee on ministry, personnel committee, the preparation for ministry committee, PAMSI committee, and all program committees as staff.

Other executive presbyters and synod staff as a colleague by participating in the Executive Collegium and Synod-Wide Staff meetings

Ecumenical groups in Spokane

Stated Clerk and Treasurer as an officer of the presbytery

**Accountability** –

The transitional executive presbyter will be accountable to the presbytery through the Personnel Committee in accord with the presbytery’s personnel policies.

**Terms of Agreement**

**Compensation** –

Total Compensation	<u>\$68,000</u>
Pension – full pension dues	<u>\$21,420</u>

**Allowances** –

Auto, travel and business by voucher	<u>\$7,000</u>
Continuing education by voucher	<u>included above</u>

**Moving Expenses** –

Actual cost of moving household	_____
Actual cost of meals, lodging, and travel for family	_____Approx \$200 per diem_

**Leave Time**

- Vacation – 2.5 days per month cumulative to 30 days per year
- Study Leave – 2 weeks annually. May be accumulated up to 3 years.
- Holidays – Per the Presbytery Personnel policies
- Sick Leave – Per the Presbytery Personnel policies

**Termination Provisions** –

This agreement is for up to twelve months with extensions possible. Either party may terminate this agreement with sixty days written notice. Upon termination of this agreement, the presbytery will pay one-month salary, housing allowance, and pension dues beyond the sixty-day notice period if the Transitional Executive has not gained other employment before that time.

The preceding agreement between the Presbytery of the Inland Northwest and \_\_\_\_\_ is to provide transitional leadership for the presbytery for up to 12 months effective \_\_\_\_\_.

**PRESBYTERY OF THE INLAND NORTHWEST**

**TITLE**

Acting Presbytery Executive

**PURPOSE**

The Acting Presbytery Executive shall provide administrative leadership, pastoral care, and theological discernment to enhance the Presbytery's mission through its staff, ministers, and congregations.

**GENERAL RESPONSIBILITIES**

1. Coordinate the activities of the staff
2. Meet with committees and council as necessary
3. Meet with and support ministers of the presbytery
4. Advise and counsel on presbytery matters as necessary
5. Prepare for meetings of the presbytery
6. Meet with synod staff and the staff of other presbyteries as necessary
7. Meet with ecumenical groups as necessary
8. Prepare articles for the Newsletter
9. Assist the Personnel Committee in finding a Transitional Presbytery Executive
10. Prepare for the Personnel Committee an assessment of the current staffing roles and responsibilities
11. Other assignments as agreed on with the Personnel Committee

**RELATIONSHIPS**

1. Represent the concerns of the Presbytery to other governing bodies of the church and the wider ecumenical community and bring the concerns of those bodies before the Presbytery.
2. Serve as a member of the Synod Executive Forum.
3. Participate in other programs of the church in consultation with the Council and the Personnel Committee.

**PERSON DESCRIPTION**

The Acting Presbytery Executive shall demonstrate the following qualities:

1. A. deep personal faith in Christ and ability to articulate that faith in different situation
2. A positive and enthusiastic attitude toward the church's mission
3. Leadership and excellent interpersonal communication skills
4. Administrative skills
5. A thorough knowledge of the polity and ethos of the Presbyterian Church (U.S.A.)
6. Ability to work with people of different cultures, particularly members of our Korean and Nez Perce churches

7. Ability and desire to establish a positive relationship with persons regardless of race, gender, or physical limitation, and an active commitment to ministry with and justice for women, persons of color and persons with physical limitations
8. Appreciation and support for diverse styles of worship and music within the Presbyterian tradition
9. Ability to relate to people of diverse theological perspectives within the Presbyterian family

#### ACCOUNTABILITY AND EVALUATION

The Acting Presbytery Executive shall be accountable to the Presbytery through the Personnel Committee

#### LENGTH OF CONTRACT

1. The Acting Presbytery Executive shall begin work on June 15, 2009.
2. The Acting Presbytery Executive shall serve until a Transitional Presbytery Executive begins work.
3. The contract may be extended, renewed or terminated upon mutual agreement between the Personnel Committee and the Acting Presbytery Executive.

#### PART TIME POSITION

1. It is expected that the Acting Presbytery Executive shall work approximately 25 hours per week during June and July.
2. The work schedule shall be flexible to meet the needs of the Presbytery and the Acting Presbytery Executive.
3. The Personnel Committee shall review the work schedule by August 15 to ascertain whether changes are necessary.

#### COMPENSATION

1. The Acting Presbytery Executive shall receive \$3,000 per month, prorated in June and any other partial month.
2. Payment shall be flexible as agreed upon by the Acting Presbytery Executive and the Personnel Committee.
3. Mileage and expense allowance shall be approx \$3,500 (up to budgeted amount) for 2009 as vouchered to the Financial Officer.
4. Up to 50% remittance of compensation during June, July and August may be deferred until a later time due to presbytery cash flow.

Dated \_\_\_\_\_

Dated \_\_\_\_\_

\_\_\_\_\_  
Frank Beattie

\_\_\_\_\_  
Presbytery Personnel Committee

Presbytery of the Inland NW  
Annual Report 2008

PIN	CHURCH	Cong.	Per Capita	Per Capita	Presbytery	GA Unified	GA Extra	Special GA	Total
		Size	Due	Paid	Mission Pd	Paid	Commit.	Offerings	Mission Pd
9073	Bethany	75	1,931.25	1,931.25	3,000.00	3,000.00		3206.10	9,206.10
11677	Colbert	299	7,699.25	7,699.25	3,763.20	2,184.00		3048.82	8,996.02
1400	Community/Bovill	73	1,879.75	1,879.75	3,000.00	0.00			3,000.00
1408	Community/Kamiah	30	772.50	772.50	1,320.00	600.00		561.73	2,481.73
9064	Community/Marcus	11	283.25	283.25	879.32	351.73		340.00	1,571.05
9067	Community/Oakesdale	98	2,523.50	2,523.50	1,700.00	212.00	1008.00	838.96	3,758.96
1413	Community/Post Falls	154	3,965.50	3,965.50	2,100.00	900.00	500.00	1598.76	5,098.76
1414	Community/Potlatch	32	824.00	824.00	2,128.00	0.00		557.97	2,685.97
1415	Community/Reubens	12	309.00	0.00	0.00	0.00			0.00
1416	Community/St Maries	158	4,068.50	4,068.50	798.44	512.29	209.00	1398.11	2,917.84
4130	Community/Washtucna	72	1,854.00	1,854.00	200.00	100.00			300.00
9083	Community/Wilbur	128	3,296.00	3,296.00	700.00	300.00		1504.52	2,504.52
1411	Congregational/Lewiston	433	11,149.75	11,149.75	19,500.00	0.00	100.00	3893.34	23,493.34
9059	Curlew	19	489.25	489.25	0.00	0.00		255.13	255.13
10924	East Valley	61	1,570.75	1,570.75	4,180.00	1,962.00	124.00	420.80	6,686.80
9074	Emmanuel	100	2,575.00	2,575.00	4,200.00	1,800.00		3487.60	9,487.60
10537	Faith	102	2,626.50	2,626.50	699.66	300.00		3142.80	4,142.46
1401	First/CDA	379	9,759.25	9,759.25	3,000.00	1,000.00	20.00	1683.75	5,703.75
9058	First/Clarkston	253	6,514.75	6,514.75	7,954.00	834.00		4954.01	13,742.01
9060	First/Davenport	149	3,836.75	3,836.75	500.00	0.00		1261.11	1,761.11
9061	First/Fairfield	91	2,343.25	2,343.25	6,000.00	1,160.00		555.50	7,715.50
9062	First/Hunters	20	515.00	515.00	0.00	0.00			0.00
1406	First/Kamiah	44	1,133.00	1,133.00	420.00	180.00		347.03	947.03
1409	First/Kooskia	45	1,158.75	1,158.75	200.00	100.00		1135.50	1,435.50
1412	First/Moscow	270	6,952.50	6,952.50	9,000.00	3,500.00	150.00	8156.80	20,806.80
9066	First/Northport	15	386.25	386.25	0.00	0.00			0.00
9069	First/Rearidan	75	1,931.25	1,931.25	3,000.00	0.00		779.94	3,779.94
9070	First/Republic	36	927.00	927.00	1,260.00	540.00		315.50	2,115.50
1417	First/Sandpoint	182	4,686.50	4,686.50	2,000.00	750.00		1694.00	4,444.00
1418	First/Spalding	23	592.25	592.25	0.00	0.00			0.00
1022	First/Spirit Lake	26	669.50	669.00	519.00	150.00		84.42	753.42
9071	First/Spokane	1301	33,500.75	33,500.75	42,000.00	250.00	1000.00	7452.58	50,702.58
4125	Hamblen Park	794	20,445.50	20,445.50	41,000.00	13,200.00	3572.00	8975.70	66,747.70
9075	Knox	132	3,399.00	3,399.00	500.00	0.00	1600.00	2567.30	4,667.30
10538	Korean	91	2,343.25	2,343.25	1,680.00	720.00			2,400.00
12210	Latah Valley				6,157.64	3,694.58		700.00	10,552.22
9076	Lidgerwood	110	2,832.50	2,832.50	1,400.00	600.00		530.00	2,530.00
9077	Manito	203	5,227.25	5,227.25	11,480.00	4,920.00	385.00	1152.90	17,937.90
1404	Meadow Cr/Ferdinand	20	515.00	0.00	0.00	0.00			0.00
9065	Millwood	449	11,561.75	11,561.75	5,000.00	3,000.00	1000.00	4959.62	13,959.62
9084	Mission Comm	58	1,493.50	1,493.50	420.00	180.00		680.20	1,280.20
1399	Northfork/Ahsahka	15	386.25	386.25	0.00	0.00			0.00
9057	Northwood	179	4,609.25	4,609.25	7,600.00	3300.00		2879.54	13,779.54
9068	Opportunity	467	12,025.25	12,025.25	0.00	0.00		3762.55	3,762.55
9063	Pullman	182	4,686.50	4,686.50	13,000.00	5,500.00		5159.92	23,659.92
1407	Second/Kamiah	22	566.50	566.50	840.00	660.00			1,500.00
9085	Shadle Park	315	8,111.25	8,111.25	18,000.00	3,115.00	3000.00	1679.44	25,794.44
9803	Valley/Lapwai	19	489.25	489.25	70.00	30.00			100.00
9078	Westminster	48	1,236.00	1,236.00	1,809.15	777.34			2,586.49
9079	Whitworth	870	22,402.50	22,402.50	20,004.00	4,999.98		4743.83	29,747.81
	<b>Totals</b>	<b>8740</b>	<b>225055.00</b>	<b>224230.50</b>	<b>252,982.41</b>	<b>65,382.92</b>	<b>12,668.00</b>	<b>90,465.78</b>	<b>421,499.11</b>

Presbytery of the Inland NW  
Profit/Loss for year 2008

	Selected Period	Budgeted	\$ Difference	% Difference
<b>INCOME</b>				
<b>INCOME / OPERATING</b>				
Per Capita	\$225,054.50	\$225,055.00	(\$0.50)	0.00%
Per Capita / Synod	(\$44,435.36)	(\$47,720.00)	\$3,284.64	6.90%
Per Capita / GA	(\$49,101.95)	(\$50,604.60)	\$1,502.65	3.00%
Per Capita/Presby.Admin.	\$0.00		\$0.00	NA
<b>INCOME / MISSION</b>				
Presbytery/Synod Mission	\$253,968.63	\$250,000.00	\$3,968.63	1.60%
	\$0.00	\$0.00	\$0.00	NA
	\$0.00	\$0.00	\$0.00	NA
Total INCOME / MISSION	\$253,968.63	\$250,000.00	\$3,968.63	1.60%
<b>OTHER INVESTMENT INCOME</b>				
Interest Income	\$6,452.77	\$5,000.00	\$1,452.77	29.10%
Dividend Income	\$0.00	\$0.00	\$0.00	NA
Gain/Loss on Sale of Invest.	\$0.00	\$0.00	\$0.00	NA
Total OTHER INVESTMENT	\$6,452.77	\$5,000.00	\$1,452.77	29.10%
<b>INCOME</b>				
Total INCOME	\$391,938.59	\$381,730.40	\$10,208.19	2.70%
<b>PAYROLL &amp; BENEFITS</b>				
<b>Wages / Office</b>				
Executive/Salary	\$43,890.00	\$43,890.00	\$0.00	0.00%
Executive/Housing	\$21,945.07	\$21,945.00	\$0.07	0.00%
Small Church Consultant/Salary	\$12,600.00	\$12,600.00	\$0.00	0.00%
Financial Administrator	\$18,287.52	\$21,945.00	(\$3,657.48)	-16.70%
Fin Admin/Camp Offset	(\$1,280.14)	(\$1,280.17)	\$0.03	0.00%
Administrative Assistant	\$27,815.72	\$27,816.00	(\$0.28)	0.00%
Clerical	\$3,932.35	\$9,216.00	(\$5,283.65)	-57.30%
Stated Clerk	\$11,630.93	\$11,631.00	(\$0.07)	0.00%
Recording Clerk	\$462.00	\$462.00	\$0.00	0.00%
Newsletter Editor	\$885.00	\$917.00	(\$32.00)	-3.50%
Custodial	\$1,760.83	\$1,811.00	(\$50.17)	-2.80%
Network Admin Tech	\$5,706.12	\$5,706.00	\$0.12	0.00%
Total Wages / Office	\$147,635.40	\$156,658.83	(\$9,023.43)	-5.80%
<b>Benefits &amp; Taxes / Office</b>				
Exec. Pension & Medical	\$20,738.04	\$20,811.00	(\$72.96)	-0.40%
Exec. Travel & Cont. Ed.	\$7,000.00	\$7,000.00	\$0.00	0.00%
Small Church Cons. Trav & Ed.	\$1,500.00	\$1,500.00	\$0.00	0.00%
Staff Pension	\$6,962.17	\$6,788.00	\$174.17	2.60%
Staff Travel & Meetings	\$6,275.25	\$4,000.00	\$2,275.25	56.90%
Staff Cont. Education	\$0.00	\$0.00	\$0.00	NA
Staff Fica/Medicare	\$6,152.18	\$5,495.00	\$657.18	12.00%
St. Indus. Insurance	\$1,180.53	\$1,250.00	(\$69.47)	-5.60%
Staff Medical & Dental	\$9,818.22	\$11,726.00	(\$1,907.78)	-16.30%
403b Clearing	\$0.00	\$0.00	\$0.00	NA
Total Benefits & Taxes / Office	\$59,626.39	\$58,570.00	\$1,056.39	1.80%
Total PAYROLL & BENEFITS	\$207,261.79	\$215,228.83	(\$7,967.04)	-3.70%
Gross Profit	\$184,676.80	\$166,501.57	\$18,175.23	10.90%
<b>EXPENSES</b>				
<b>OPERATIONS</b>				
Rent	\$7,011.60	\$7,011.60	\$0.00	0.00%
Utilities	\$3,326.88	\$3,988.40	(\$661.52)	-16.60%
Security	\$0.00	\$0.00	\$0.00	NA

Presbytery of the Inland NW  
Profit/Loss for year 2008

	Selected Period	Budgeted	\$ Difference	% Difference
Office Maintenance	\$280.88	\$250.00	\$30.88	12.40%
Equipment Maintenance	\$2,804.37	\$3,200.00	(\$395.63)	-12.40%
Telephone	\$2,930.54	\$2,500.00	\$430.54	17.20%
Office Supplies	\$3,153.97	\$3,600.00	(\$446.03)	-12.40%
Postage	\$1,690.03	\$1,650.00	\$40.03	2.40%
Bank Fees & Finance Charges	\$810.08	\$600.00	\$210.08	35.00%
Financial Review / Audit	\$2,500.00	\$2,500.00	\$0.00	0.00%
Insurance/Taxes/Licenses	\$540.27	\$500.00	\$40.27	8.10%
Legal & Professional	\$640.00	\$500.00	\$140.00	28.00%
Resource Center	\$1,017.87	\$1,300.00	(\$282.13)	-21.70%
Newsletter	\$92.00	\$800.00	(\$708.00)	-88.50%
Admin Workshops	\$443.70	\$500.00	(\$56.30)	-11.30%
Moderator Training	\$1,558.83	\$1,200.00	\$358.83	29.90%
<b>Total OPERATIONS</b>	<b>\$28,801.02</b>	<b>\$30,100.00</b>	<b>(\$1,298.98)</b>	<b>-4.30%</b>
<b>MISSION PARTNERSHIPS</b>				
Synod of Alaska Northwest	\$9,000.00	\$9,000.00	\$0.00	0.00%
Camp Spalding	\$25,000.00	\$25,000.00	\$0.00	0.00%
Nez Perce Joint Session	\$18,000.00	\$18,000.00	\$0.00	0.00%
Kamiah Presbyterian Church	\$2,500.00	\$2,500.00	\$0.00	0.00%
Bovill Presbyterian Church	\$6,000.00	\$6,000.00	\$0.00	0.00%
Liberty Park Child Dev Center	\$14,000.00	\$14,000.00	\$0.00	0.00%
Kooskia Presbyterian Church	\$1,500.00	\$1,500.00	\$0.00	0.00%
1st Presbyterian Ch. Republic	\$8,000.00	\$8,000.00	\$0.00	0.00%
Clarkston - TLC	\$1,000.00	\$1,000.00	\$0.00	0.00%
Knox Presbyterian Church	\$2,000.00	\$2,000.00	\$0.00	0.00%
Washtucna	\$4,500.00	\$4,500.00	\$0.00	0.00%
Post Falls Comm.- FPN	\$1,000.00	\$1,000.00	\$0.00	0.00%
Latah Valley New Church Dev.	\$12,000.00	\$12,000.00	\$0.00	0.00%
First Presbyterian - Northport	\$4,000.00	\$4,000.00	\$0.00	0.00%
Curlew Presbyterian Church	\$4,000.00	\$4,000.00	\$0.00	0.00%
Bethany Pres.- Tiger Time	\$1,000.00	\$1,000.00	\$0.00	0.00%
Yukon/Alaska Presbyteries	\$15,000.00	\$15,000.00	\$0.00	0.00%
<b>Total MISSION PARTNERSHIPS</b>	<b>\$128,500.00</b>	<b>\$128,500.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>MISSION PROJECTS</b>				
Gary Payton	\$0.00	\$0.00	\$0.00	NA
Rural Ministry Resources	\$1,800.00	\$1,800.00	\$0.00	0.00%
Guatemala Partnership	\$4,500.00	\$4,500.00	\$0.00	0.00%
Interfaith Council/Spec.Proj.	\$0.00	\$0.00	\$0.00	NA
Post Falls Youth Director	\$0.00	\$0.00	\$0.00	NA
Good News Jail Ministry	\$0.00	\$0.00	\$0.00	NA
Interfaith Hospitality Network	\$0.00	\$0.00	\$0.00	NA
Scholarships	\$0.00	\$0.00	\$0.00	NA
Peacemaking	\$0.00	\$0.00	\$0.00	NA
Evangelism	\$0.00	\$0.00	\$0.00	NA
Youth Task Force	\$2,500.00	\$2,500.00	\$0.00	0.00%
Resource Center	\$0.00	\$0.00	\$0.00	NA
Newsletter Publication	\$0.00	\$0.00	\$0.00	NA
The Fig Tree	\$1,000.00	\$1,000.00	\$0.00	0.00%
Cup of Cool Water	\$0.00	\$0.00	\$0.00	NA
Congregational Transformation	\$0.00	\$0.00	\$0.00	NA
Urban Ministry/Schwab	\$0.00	\$0.00	\$0.00	NA
NCD/Latah Valley	\$0.00	\$0.00	\$0.00	NA
Faith Partners	\$3,000.00	\$3,000.00	\$0.00	0.00%
Journey of Discovery	\$7,500.00	\$7,500.00	\$0.00	0.00%
Administrative Workshop	\$0.00	\$0.00	\$0.00	NA

Presbytery of the Inland NW  
Profit/Loss for year 2008

	Selected Period	Budgeted	\$ Difference	% Difference
Northport	\$0.00	\$0.00	\$0.00	NA
House of Charity	\$0.00	\$0.00	\$0.00	NA
Total MISSION PROJECTS	\$20,300.00	\$20,300.00	\$0.00	0.00%
<b>MISSION COMMITTEES</b>				
Board of Trustees	\$0.00	\$100.00	(\$100.00)	-100.00%
Camp Committee	\$0.00	\$0.00	\$0.00	NA
Admin. Workshop	\$0.00	\$0.00	\$0.00	NA
Christian Education Committee	\$95.62	\$2,500.00	(\$2,404.38)	-96.20%
Committee on Lay Pastors	\$400.15	\$1,500.00	(\$1,099.85)	-73.30%
Committee on Ministry	\$735.26	\$2,000.00	(\$1,264.74)	-63.20%
Comm. on Ordained Ldrshp Dev.	\$0.00	\$500.00	(\$500.00)	-100.00%
Committee on Prep for Ministry	\$1,923.57	\$5,000.00	(\$3,076.43)	-61.50%
Committee on Representation	\$0.00	\$0.00	\$0.00	NA
Council	\$0.00	\$0.00	\$0.00	NA
Justice for Women	\$0.00	\$250.00	(\$250.00)	-100.00%
Nominating Comm & GA Training	\$3,416.00	\$5,000.00	(\$1,584.00)	-31.70%
Mission Committee	\$0.00	\$200.00	(\$200.00)	-100.00%
Permanent Judicial Commission	\$0.00	\$0.00	\$0.00	NA
Personnel	\$35.00	\$150.00	(\$115.00)	-76.70%
Presbytery Meeting Committee	\$206.93	\$1,000.00	(\$793.07)	-79.30%
Presybery Meeting Mileage	\$1,085.98	\$1,000.00	\$85.98	8.60%
Technology Committee	\$4,000.00	\$4,000.00	\$0.00	0.00%
New Church Development	\$0.00	\$100.00	(\$100.00)	-100.00%
General Assembly Observers	\$1,382.50	\$1,500.00	(\$117.50)	-7.80%
Care & Devel of Church Leaders	\$0.00	\$0.00	\$0.00	NA
Total MISSION COMMITTEES	\$13,281.01	\$24,800.00	(\$11,518.99)	-46.40%
Transfer from Reserves	\$0.00	\$0.00	\$0.00	NA
Total EXPENSES	\$190,882.03	\$203,700.00	(\$12,817.97)	-6.30%
Operating Profit	(\$6,205.23)	(\$37,198.43)	\$30,993.20	83.30%
<b>OTHER INCOME</b>				
Camp & Lodge				
Summer Camps	\$0.00	\$0.00	\$0.00	NA
Clearwater Lodge Events	\$0.00	\$0.00	\$0.00	NA
Presbyterian Retreats	\$0.00	\$0.00	\$0.00	NA
Non-Presb. Retreats	\$0.00	\$0.00	\$0.00	NA
Corporate Events	\$0.00	\$0.00	\$0.00	NA
Total Camp & Lodge	\$0.00	\$0.00	\$0.00	NA
Support Income				
Presbytery	\$0.00	\$0.00	\$0.00	NA
Churches	\$0.00	\$0.00	\$0.00	NA
Salary Supplement	\$0.00	\$0.00	\$0.00	NA
Pledge Support	\$0.00	\$0.00	\$0.00	NA
Total Support Income	\$0.00	\$0.00	\$0.00	NA
Other Income				
Food Subsidy	\$0.00	\$0.00	\$0.00	NA
Camp Store	\$0.00	\$0.00	\$0.00	NA
Gift Income	\$0.00	\$0.00	\$0.00	NA
Logging	\$0.00	\$0.00	\$0.00	NA
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Interest Income				

Presbytery of the Inland NW  
Profit/Loss for year 2008

	Selected Period	Budgeted	\$ Difference	% Difference
Endowment Interest	\$0.00	\$0.00	\$0.00	NA
Transfer from Camp Reserves	\$0.00	\$0.00	\$0.00	NA
Total Interest Income	\$0.00	\$0.00	\$0.00	NA
Unrealized Gain/(Loss) on Inv.	\$0.00	\$0.00	\$0.00	NA
Total OTHER INCOME	\$0.00	\$0.00	\$0.00	NA
<b>OTHER EXPENSES</b>				
<b>Wages</b>				
Salary / Director	\$0.00	\$0.00	\$0.00	NA
Wages / Admin. Staff	\$0.00	\$0.00	\$0.00	NA
Wages / Lodge Staff	\$0.00	\$0.00	\$0.00	NA
Wages / Program Staff	\$0.00	\$0.00	\$0.00	NA
Wages / Kitchen Staff	\$0.00	\$0.00	\$0.00	NA
Wages / Bookkeeper	\$0.00	\$0.00	\$0.00	NA
Staff Gifts	\$0.00	\$0.00	\$0.00	NA
Wages- Camp Maintenance	\$0.00	\$0.00	\$0.00	NA
Total Wages	\$0.00	\$0.00	\$0.00	NA
<b>Benefits &amp; Taxes</b>				
Pension Expense	\$0.00	\$0.00	\$0.00	NA
Prof. Exp / Director	\$0.00	\$0.00	\$0.00	NA
Travel & Education	\$0.00	\$0.00	\$0.00	NA
Mileage Reimbursement	\$0.00	\$0.00	\$0.00	NA
Fica/Medicare	\$0.00	\$0.00	\$0.00	NA
St. Indus. Insurance	\$0.00	\$0.00	\$0.00	NA
Medical & Dental Insurance	\$0.00	\$0.00	\$0.00	NA
Total Benefits & Taxes	\$0.00	\$0.00	\$0.00	NA
<b>Office Operations</b>				
Telephone	\$0.00	\$0.00	\$0.00	NA
Office Supplies	\$0.00	\$0.00	\$0.00	NA
Postage	\$0.00	\$0.00	\$0.00	NA
Legal	\$0.00	\$0.00	\$0.00	NA
Promotion	\$0.00	\$0.00	\$0.00	NA
Insurance	\$0.00	\$0.00	\$0.00	NA
Taxes & Licenses	\$0.00	\$0.00	\$0.00	NA
Bank Fees	\$0.00	\$0.00	\$0.00	NA
Financial Review/Audit	\$0.00	\$0.00	\$0.00	NA
Total Office Operations	\$0.00	\$0.00	\$0.00	NA
<b>Camp Operations</b>				
Honorariums	\$0.00	\$0.00	\$0.00	NA
Lodge Events	\$0.00	\$0.00	\$0.00	NA
Guest Services	\$0.00	\$0.00	\$0.00	NA
Program Supplies	\$0.00	\$0.00	\$0.00	NA
Food Service	\$0.00	\$0.00	\$0.00	NA
Camp Store	\$0.00	\$0.00	\$0.00	NA
Linen Service	\$0.00	\$0.00	\$0.00	NA
Total Camp Operations	\$0.00	\$0.00	\$0.00	NA
<b>Camp Maintenance</b>				
Utilities	\$0.00	\$0.00	\$0.00	NA
Cleaning Supplies	\$0.00	\$0.00	\$0.00	NA
Equipment & Repairs	\$0.00	\$0.00	\$0.00	NA
Vehicle Maint. & Fuel	\$0.00	\$0.00	\$0.00	NA
Camp Maintenance	\$0.00	\$0.00	\$0.00	NA
Total Camp Maintenance	\$0.00	\$0.00	\$0.00	NA
<b>Other Expenses</b>				
Mortgage Principal	\$0.00	\$0.00	\$0.00	NA
Mortgage Interest	\$0.00	\$0.00	\$0.00	NA
Interest - Line of Credit	\$0.00	\$0.00	\$0.00	NA

Presbytery of the Inland NW  
 Profit/Loss for year 2008

	Selected Period	Budgeted	\$ Difference	% Difference
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Total OTHER EXPENSES	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	(\$6,205.23)	(\$37,198.43)	\$30,993.20	83.30%

Presbytery of the Inland NW  
Balance Sheet for year 2008

<b>ASSETS</b>	
<b>CASH IN BANKS</b>	
B of A / Presbytery Checking	\$94,022.74
B of A / Savings	\$143.79
B of A / Checking - Off. Acct.	\$499.29
Petty Cash - Office	\$100.00
<b>CURRENT ASSETS</b>	
Payroll Advances	\$156.67
Prepaid Per Capita- Presbytery	\$347.19
<b>INVESTMENTS</b>	
Presbyterian Foundation	\$79,303.94
Synod MDC (Blackstone 31456)	\$50,000.00
Ameriprise Port. (Blackstone)	\$206,018.87
Presby.Foundation (Lokensgard)	\$9,331.43
Synod MDC # 40161 (10/20/09)	\$3,000.00
Synod MDC # 20899 (01/22/10)	\$25,000.00
Synod MDC # 20900 (01/22/10)	\$25,000.00
Synod MDC # 20901 (01/22/10)	\$25,000.00
Synod MDC # 31838 (02/28/10)	\$35,725.11
Synod MDC # S2006 (28-day)	\$921.19
Synod MDC # S2008 (28-day)	\$10,620.90
Total INVESTMENTS	\$469,921.44
<b>ACCTS. RECEIVABLE</b>	
A/R - Miscellaneous	\$6,160.13
A/R - Camp Spalding/Clearwater	(\$551.22)
A/R - GuideOne Insurance	\$6,058.49
A/R - Med/Dent - Pullman	\$770.08
A/R - Med/Dent - Millwood	\$385.04
A/R - Med/Dent - Shadle Park	\$385.04
A/R - Med/Dent - Klohe	(\$85.35)
A/R - Med/Dent - Constable	\$23.64
A/R - Per Capita 2008	\$5,235.82
Total ACCTS. RECEIVABLE	\$18,381.67
<b>NOTES RECEIVABLE</b>	
Note Rec'v /Camp Spalding	\$67,409.18
Note Rec'v /Wilbur	\$18,666.64
Note Rec'v / Spirit Lake	\$3,493.36
Total NOTES RECEIVABLE	\$89,569.18
<b>PROPERTY</b>	
Land - Latah Valley NCD	\$1,158,061.41
Latah - Buildings & Improv.	\$3,643.99
Total PROPERTY	\$1,161,705.40
<b>Total ASSETS</b>	<b>\$1,834,847.37</b>
<b>LIABILITIES</b>	
<b>ACCOUNTS PAYABLE</b>	
Prepaid Per Capita (2009)	\$1,118.00
A/P - Per Capita/Presby.Admin	\$24,162.96
A/P - Westminster Pres. Church	\$417.68
A/P - Vendors	\$3,401.16
Total ACCOUNTS PAYABLE	\$29,099.80
Accrued Sales & Business Tax	\$18.27

Presbytery of the Inland NW  
Balance Sheet for year 2008

<b>PAYROLL TAXES PAYABLE</b>	
A/P - Withholding & Fica	\$2,506.93
A/P - 403b Contributions	\$1,500.00
A/P - L&I Premium	\$505.24
A/P - Med-Dental Premiums	\$76.54
<b>Total PAYROLL TAXES PAYABLE</b>	<b>\$4,588.71</b>
<b>ACCRUED EXPENSES</b>	
Accr. Melin Travel & Educ	\$5,426.85
Accr. Dolan Travel & Educ.	\$2,626.22
<b>Total ACCRUED EXPENSES</b>	<b>\$8,053.07</b>
<b>LONG TERM LIABILITIES</b>	
Synod of Alaska NW - Loan 395	\$614,000.00
Abeyta Loan - NCD Land (2nd)	\$414,300.00
Note Payable - Dahm	\$27,500.00
<b>Total LONG TERM LIABILITIES</b>	<b>\$1,055,800.00</b>
<b>DESIGNATED FUNDS</b>	
Mission Funds	\$36,453.71
Syn. Mission Partnership Grant	\$8,101.56
Disaster Relief	\$3,198.79
Native Amer. Lay Leadership	\$14,294.80
Bi-Cent Fund Phys. Facilities	\$33,924.22
Presb.Net.to end Homelessness	\$1,000.00
Minister Emergency Fund	\$3,587.29
Seminary Student Aid	\$8,373.87
Resource Center	\$896.48
Board of Pensions Grant-BHP	\$23,833.10
Peacemaking / Presbytery	\$5,609.15
NCD Capital Campaign	\$7,260.24
Latah Valley New Church Dev.	\$42,818.08
Technology & Equipment Fund	\$2,547.66
Technology Replacement Reserve	\$2,031.55
Guatemala Partnership Project	\$24,795.06
Dimes for Hunger	\$4,268.30
Westminster House	\$11,422.62
Westminster Outreach	\$7,881.94
Nez Perce Joint Session	\$9,355.60
Women Walking Together	\$1,554.71
Youth Task Force	\$2,951.95
Journey of Discovery	\$13,619.81
Lokensgard Fund	\$13,277.99
Blackstone Estate	\$235,682.52
Master Ins. Policy Reserve	\$10,711.67
Endowment Fund	\$4,175.00
<b>Total DESIGNATED FUNDS</b>	<b>\$533,627.67</b>
<b>GA MISSION PAYABLES</b>	
General Assembly	\$15,425.64
Christmas Joy Offering	\$7,937.25
Peacemaking	\$7,714.58
Theological Education	\$1,279.46
One Great Hr of Sharing	\$7,116.59
#506384 Griffen	\$125.00
#863001 Frontier Mission	\$150.00
#050020/Bering Witness Mission	\$100.00
#863323 Witnessing	\$750.00

Presbytery of the Inland NW  
Balance Sheet for year 2008

Wee Kirk	\$83.00
#047956 Doug Baker	\$1,000.00
#E506355 / Gartrell	\$177.50
E863014 - Bible Translation	\$74.50
Other Directed Giving	\$1,134.30
<b>Total GA MISSION PAYABLES</b>	<b>\$43,067.82</b>
<b>DIRECT MISSION PAYABLES</b>	
Whitworth College	\$1,179.50
Sheldon Jackson College	\$575.00
Camp Spalding/Clearwater Lodge	\$6,273.84
Liberty Park Child Devel.	\$608.33
Synod of Alaska/Northwest	\$232.43
<b>Total DIRECT MISSION PAYABLES</b>	<b>\$8,869.10</b>
<b>Total LIABILITIES</b>	<b>\$1,683,124.44</b>
<b>EQUITY</b>	
<b>RESERVES</b>	
Reserves / Mission Retained	\$50,000.00
Equity - NCD Land Latah Valley	\$76,000.00
Unrealized Loss on Assets	(\$42,481.89)
<b>Total RESERVES</b>	<b>\$83,518.11</b>
Retained Earnings	\$74,410.05
<b>CURRENT NET INCOME (LOSS)</b>	<b>(\$6,205.23)</b>
<b>Total EQUITY</b>	<b>\$151,722.93</b>
<b>Total Liability &amp; Equity</b>	<b>\$1,834,847.37</b>

**Camp Spalding & Clearwater Lodge**

8513 Hwy 211  
Newport WA 99156-9727

**Balance Sheet**

**As of December 2008**

**2/18/2009**  
**10:48:29 AM**

**1-0000 ASSETS**

1-0100	Cash in Banks		
1-0101	B of A / Checking	122,630.91	
1-0102	B of A / Savings	25.03	
1-0108	Trading Post Change Fund	322.50	
1-0118	UBS Financial Services, Inc.	1.86	
	Total Cash in Banks		<u>122,980.30</u>
1-0200	Accts. Rec'v. & Prepaids		
1-0201	Accounts Receivable	22,771.84	
1-0206	A/Rec'v. - Campaign Pledges	31,740.00	
1-0207	Prepaid & Deferred Insurance	3,308.61	
	Total Accts. Rec'v. & Prepaids		<u>57,820.45</u>
1-0300	Investments		
1-0301	US Bank CD (Gingrich)	15,000.00	
1-0302	Ameriprise - Bowman	10,274.30	
1-0303	MMkt- Donor Gift & Compass	2,003.75	
	Total Investments		<u>27,278.05</u>
1-2000	Fixed Assets		
1-2100	Land	297,714.50	
1-2200	Conference Center Improvements	4,307,039.01	
1-2320	Bldgs & Imprv Accum Dep	(1,067,842.00)	
	Total Fixed Assets		<u>3,536,911.51</u>
	Total ASSETS		<u>3,744,990.31</u>

**2-0000 LIABILITIES**

2-0100	Accounts Payable		
2-0101	Accounts Payable to Vendors	5,971.63	
2-0102	Sales Tax / B&O Tax Payable	330.45	
2-0105	2009 Lodge Event Deposits	500.00	
	Total Accounts Payable		<u>6,802.08</u>
2-0200	Payroll Withholdings		
2-0201	Fed. Payroll Taxes Payable	2,952.24	
2-0202	Labor & Indus. Taxes Payable	1,139.07	
2-0204	403b Deductions Payable	5,040.50	
	Total Payroll Withholdings		<u>9,131.81</u>
2-0300	Notes Payable		
2-0301	Synod of Alaska NW Loan 358	1,674,426.79	
2-0302	Synod of Alaska NW Loan 358-2	85,272.70	
2-0303	Presbytery of the Inland NW	50,000.00	
2-0304	Presbytery of the Inland NW	17,409.18	
	Total Notes Payable		<u>1,827,108.67</u>
2-0400	Expense Accounts Payable		
2-0401	Payable to Andy Sonneland	(52.21)	
2-0407	Payable to Don Johnson	1,312.68	
	Total Expense Accounts Payable		<u>1,260.47</u>
2-1000	Restricted Funds		
2-1003	Gingrich Endowment Fund	15,000.00	
2-1005	Donor Gift 2007	61,815.17	
2-1007	Compass Program	11,984.21	
2-1008	Bohman Memorial Fund	10,274.30	
	Total Restricted Funds		<u>99,073.68</u>
	Total LIABILITIES		<u>1,943,376.71</u>

**3-0000 EQUITY**

3-8000	Retained Earnings	1,788,699.70	
3-9000	Current Year Earnings	12,913.90	
	Total EQUITY		<u>1,801,613.60</u>
	Total Liability & Equity		<u>3,744,990.31</u>







Camp Spalding and  
Clearwater Lodge

CLEARWATER LODGE (cont.)	2008 Budget	2008 Actual
Lodge Events	24,000	24,846.11
Guests Services / Hospitality	4,200	2,243.33
Linen Service	14,000	14,062.24
Food Service	64,800	57,783.88
<b>TOTAL LODGE EVENTS</b>	<b>107,000</b>	<b>98,935.56</b>
Legal & Professional Fees / 44%	440	990.00
CPA Financial Review / 44%	1,320	1,100.00
Bank & Credit Card Fees	2,000	37.45
Postage / 44%	1,850	830.28
Telephone & Internet / 30%	1,560	2,500.00
Office Supplies / 30%	3,000	4,161.88
Promotion / 35%	4,375	4,329.75
Insurance, Taxes & Licenses / 44%	11,000	10,486.36
Depreciation / 44%		49,954.00
Synod Loan (no. 358) interest / 44%	89,760	55,606.82
Synod Loan (no. 358-2) interest / 44%		2,812.98
<b>TOTAL LODGE OFFICE &amp; ADMIN.</b>	<b>115,305</b>	<b>132,809.52</b>
Utilities / 44%	14,080	21,724.93
Cleaning Supplies / 44%	880	1,336.06
Equipment & Repairs / 44%	7,040	10,753.08
Vehicle Maintenance & Fuel / 25%	1,500	2,078.21
General Camp Maintenance / 44%	11,000	14,715.94
<b>TOTAL LODGE MAINTENANCE</b>	<b>34,500</b>	<b>50,608.22</b>
<b>GRAND TOTAL LODGE EXP.</b>	<b>402,079</b>	<b>420,588.68</b>
<b>NET INCOME (LOSS) LODGE</b>	<b>(12,079)</b>	<b>(16,773.20)</b>
<b>CAMP &amp; LODGE INCOME (LOSS)</b>	<b>951</b>	<b>12,913.90</b>